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Approved For Release 2005/03/09 : CIA-RDP80M01048A001100020141-4

CENTRAL INTELLIGENCE AGENCY

WASHINGTON, D.C. 20505

4 January 1977

MEMORANDUM FOR: Mr. Harold H. Saunders
Director, Bureau of Intelligence & Research
Department of State

FROM : Cord Meyer, Jr.

SUBJECT : Crisis Management Procedures

25X1 1. The attached memorandum from me to the DDCI and the attached Checklist represents an effort on my part to suggest possible procedural improvements in the way we in the Agency go about the business of managing crisis situations. Basically, it is an attempt to put our own house in order, but obviously the primary policy role of State is involved in the process. This memorandum and attached Checklist has already been discussed by [redacted] of the Intelligence Community Staff with J. J. Hitchcock of your staff.

2. I would very much appreciate it if you would review these documents and let me have your informal reaction at your earliest convenience. I am similarly soliciting comment from DIA and NSA. On the basis of these reactions I would hope to make a final draft available to the Intelligence Community Staff prior to 20 January.

[redacted]
Cord Meyer, Jr.

Attachments: As stated

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